

THE CONSTITUTION OF

THE MINI CLUB OF S.A. INC.

1. TITLE

The Club shall be called “The Mini Club of S.A. Inc.”, and the name shall not be changed without the consent of the President being first obtained, and the concurrence of three-fourths (3/4) of the Financial Members present at a special meeting of which fourteen (14) day’s notice shall be given.

2. INTERPRETATION

In the Constitution, except where the subject matter requires a different construction, “this Club” means “The Mini Club of S.A. Inc.”. “The Committee” means “The Executive Committee” of “The Mini Club of S.A. Inc.”. “Financial Member” shall mean and include every member who has paid all moneys due and payable under these rules.

3. OBJECTS

The objects of the Club shall be:-

- a) To promote good fellowship among all Club members, to help them in their motoring problems, and to assist them to become proficient and safe motorists.
- b) To promote and hold meetings, competitions, tournaments and to offer, give, and contribute towards, prizes and awards for drivers and their crews.
- c) To hold driving tests for members of the Club and to give, or arrange to be given by experts, driving, maintenance, navigational, safety or general interest lectures.
- d) To devise, advocate, promote and encourage the adoption of precautionary measures of all kinds which may seem to the Club to prevent accidents arising from the use of motor cars generally on the public highways, provided that none of these objects shall limit the scope of the general objects of this Club.
- e) The Club shall be a non-profit making organisation.
- f) As a member of the Confederation of Australian Motorsport (CAMS) acknowledge its constitution and observe the National Competition Rules (NCRs)
- g) To encourage the restoration, preservation, use of historic vehicles and to promote / organise such events as suitable for the use of such vehicles.

4. COLOURS

The Club colours shall be black and gold. The colours for club apparel shall be Navy (Dark) blue and White

5. MEMBERSHIP

Membership shall be open to any person interested in the furtherance of the objects of the Club. Applications for Membership shall be in writing and shall be in such form as the Committee shall determine.

6. EXPULSION

Should the conduct of any member, in the opinion of the Committee, be injurious to the character or interests of the Club or its members, the Secretary shall call a meeting of the Committee to consider the conduct of such member and shall invite the member to attend. If two-thirds (2/3) of the committee vote for the expulsion of such member, the member shall be expelled. Any member so expelled shall have the right to appeal to the next general meeting when a majority of those present and voting, shall vote in confirmation or otherwise of the Committee's decision.

7. FEES

Club fees shall be as fixed by the Committee of the Club. These will be reviewed annually by the committee.

8. RESIGNATION AND ARREARS OF SUBSCRIPTION

Any member whose subscription is not in arrears may resign their membership by giving written notice to the Secretary. Notice shall be submitted to the next Committee meeting which shall decide whether to accept or reject such resignation.

A membership renewal form will be sent to the member with the members November magazine. If the member has not paid by the due date the member shall be deemed to have resigned, and on no account be permitted to hold office, vote, or compete in any club competitions, and must surrender any historic registration that they may have.

9. HONORARY MEMBERS

A member of a C.A.M.S. recognised club, may be admitted as an honorary member of the club for a period not exceeding one (1) month, by any two (2) members of the Committee, or such long period as the Committee shall decide, being not more than twelve (12) months. Such Honorary Member shall have no voting power, but may be admitted to certain competitions at the sole discretion of the Secretary and Competition Secretary.

10. LIFE MEMBERSHIP

A list of all financial members of ten (10) continuous years to be tabled by the registrar. From this list, the Committee may select one (1) worthy of Life Membership for submission to the Annual General Meeting of the club. The committee should take into account years of service on the committee, services to the club as a whole, and the general conduct of the member. Upon a majority vote of the members at the Annual General Meeting, the member will be admitted.

The committee should consider these points above in relation not only to past services but also to future services to the club.

11. FINANCIAL YEAR

The financial year of the club shall commence on the first (1st) of July of each year.

12. GENERAL MEETING

The general meeting shall be held on the second (2nd) Wednesday of every month, unless otherwise directed by the Committee and notified by the Secretary at least seven (7) days in advance.

The Annual General Meeting is to be held directly after the July General meeting. The President, or in their absence, the meeting shall elect its own Chairman, who shall take the chair. At all General Meetings nine (9) shall form a quorum. The minutes of any General Meeting shall published in the next available magazine.

13. VOTING

All members, except Honorary members, shall be entitled to vote, provided they are financial (financial includes life members). The chairman of the meeting shall have a casting as well as a deliberate vote. No proxies shall be allowed at any meeting.

14. GOVERNMENT OF THE CLUB

The general conduct and management of the Club shall be vested in a body to be known as The Committee. The Committee shall consist of :-

President
Vice President and Historic Registration Officer
Secretary and Public Officer
Treasurer
Competition Secretary
C.A.M.S. Delegate
Accessories & Social Secretary
Public Relations and Internet Officer
Registrar
Editor

All Committee positions become vacant at the Annual General meeting.

In the event of any offices becoming vacant due to retirements or other causes, prior to the Annual General Meeting, the Secretary shall notify the Members not less than seven (7) days in advance to the next General Meeting of a necessity to elect a new member of the Committee.

15. OFFICERS OF THE CLUB

Officers of the club must be financial (including life) members of “The Mini Club of S.A. Inc.”

16. HONORARY OFFICERS

The Honorary Officers of the Club shall be:- The Patron(s), and the Auditor(s), and these officers shall be elected at the Annual General Meeting.

17. NOMINATIONS

All candidates for office, except Honorary Officers, (such as Patron, Auditor etc.) must have been financial members of this Club for at least three (3) months prior to the closing date of nominations. Nominations of all elective officers shall be sent to the Secretary, in writing, prior to the meeting, signed by the candidate and nominator, and the seconder, or, by verbal nomination of a member present at a meeting.

In the event of more than one (1) candidate being nominated for an office, the election shall be conducted by ballot. The candidate receiving the greatest number of votes shall be deemed to be elected. In the event of an equal number of votes being cast for any two or more candidates, the chairman shall exercise a casting vote.

- (A) Resignation of Office will be deemed to have been received and accepted in any of the following circumstances:-
- 1) Any member of the Committee who fails to attend three (3) consecutive meetings of the Committee, without reasonable excuse;
 - 2) Any Committee member who fails to attend three (3) consecutive General Meetings of the club without reasonable excuse.

PROVIDED ALWAYS that where the Committee has previously granted leave of absence the foregoing shall not apply. Where, however, the resignation takes effect under this rule, then the Committee member concerned shall not be eligible for re-election to their former or any other office during the following twelve (12) months.

(B) **REMOVAL OF OFFICERS**

Should it appear to the Committee that any officer is not properly performing their duties, the Committee may, by a special resolution, declare such office vacant.

Any Officer so removed shall have the right of appeal. On receipt of such an appeal, the President shall inform the members of the circumstances of the removal, and the details of the officer's appeal, at the next MGM. The general meeting will then vote to support the committee or the appellant. The result shall be binding. Any officer removed from the committee in this manner shall not be eligible for re-election to their former or any other office during the following twelve (12) months.

18. COMMITTEE MEETINGS

The committee shall meet when necessary (usually once every month, however this may be varied by mutual arrangement). The agenda, results, findings, or resolutions, of any Committee Meeting shall be open to any financial member upon giving reasonable notice of such request to the Secretary. At all meetings the President shall be the Chairman, but in the event of the President not being present, the Vice President shall take the Chair, or in the Vice President's absence, the meeting shall elect any member to act as Chairman.

The Chairman shall have ultimate authority on every point of order. At Committee meetings, each officer shall have one vote only, with the exception of the Chairman who shall have a casting as well as a deliberate vote.

19. ALTERATIONS TO THE CONSTITUTION

All or any of the Rules of this Club may be added to, altered, amended, or annulled at any Annual General Meeting, without prior notice, or a monthly meeting, provided that notice of amendments is given to all the Members present at the previous monthly meeting.

Propositions shall be put in the form of a resolution and shall be carried by the majority vote of seventy-five percent (75%) of members present at such meeting.

20. RULES AND REGULATIONS

The Committee shall have the power to pass rules and make regulations for the conduct and control of any trial, motorkhana, speed event, or any other events, subject to the National Competition Rules, historic registration rules, and this Constitution.

DUTIES OF OFFICERS

21. THE PRESIDENT.

The president shall preside over all general meetings and committee meetings. They shall also act as a supervisor to the committee, ensuring the smooth running of the club. The president shall also assist all committee members if necessary in the undertaking of their duties. The President is to keep the best interests of the club in mind whilst undertaking their duties, and is ultimately responsible for the well being of the club. They shall also keep in mind the overall picture of the club with regard to its current position, (eg membership, equipment, direction, promotion etc) as well as its short term, and long term projected future position. The President is a member of the “executive” of the club and as such is authorised to be one (of two) signatories required to sign club cheques.

22. VICE PRESIDENT

The Vice President shall assume the role of the president in his absence in all matters with the exception of cheque signatory.

They shall also be in charge of the historic registration side of the club, and as such will need to be in communication with the designated vehicle inspectors of the club to ensure smooth running of this area. They must also keep up to date with any changes in rules or regulations with regard to historic registration, and ensure that the vehicle inspectors are equipped with the knowledge and equipment required to do their job.

23. THE SECRETARY

The Secretary shall convene all meetings; be responsible for the recording of the minutes of all properly convened meetings (which minutes shall be submitted to the next meeting for confirmation). Assist in the collection of subscriptions, and all other monies due and payable to the Club, and hand same to the Treasurer. Conduct the correspondence of the Club with the exception of the correspondence pertaining to the Competition Secretary and C.A.M.S. delegate’s duties, working however in close collaboration with the competition secretary and C.A.M.S. delegate on these matters.

The Secretary shall act under the supervision and direction of the Committee and shall prepare a report of the previous year’s transactions for presentation to the Annual Meeting.

The Secretary shall also be the Public Officer. The secretary is a member of the “executive” of the club and as such is authorised to be one (of two) signatories required to sign club cheques.

24. THE COMPETITION SECRETARY

The Competition Secretary shall, in close collaboration with the appointed Director, organise all competitions conducted by the Club, and shall give ample notice to the Committee of the nature and amount of preliminary work necessary to any forthcoming event. The Competition Secretary shall assist in the receipt of entry fees and the delivery of same, as soon as practicable, to the Treasurer. The Competition Secretary shall be responsible for the preparation and issue of the rules and regulations governing any event and shall correspond with the C.A.M.S. and its Stewards. The Competition Secretary shall take steps to see that such Rules and Regulations are brought to the notice of all controlling officials and competitors alike.

The Competition Secretary shall report to General Meetings concerning any competition held since the preceding General Meeting and shall give progressive reports at such General Meetings concerning forthcoming events. All suggestions made at General Meetings to the Competition Secretary concerning competitive events, shall be recorded for further reference.

25. THE TREASURER

The treasurer shall collect all subscriptions and other monies due or payable to the Club and shall immediately give official receipt for it. The treasurer shall deposit all such monies in the Club's bank account as soon as practicable.

The Treasurer shall keep correct account books showing the financial affairs of the Club and shall report at General Meetings as to the Club's financial position, stating the income and expenditure since the preceding General Meeting. The treasurer is a member of the "executive" of the club and as such is authorised to be one (of two) signatories required to sign club cheques.

26. PUBLIC RELATIONS / INTERNET OFFICER

The Public Relations Officer (P.R.O.) shall act under the requests of the Secretary and Competition Secretary and cause to have published in the daily newspaper, notices of meetings and forthcoming events. The P.R.O. shall also endeavour to publicise the club at every opportunity, and generally work for the increase in membership, and create constant interest in the club.

The PRO shall also maintain the clubs web-site.

27. SOCIAL SECRETARY / ACCESSORIES OFFICER

The social secretary shall be in charge of social activities and certain catering arrangements. The Social Secretary shall also endeavour to meet new members and generally make them welcome in the Club.

The social secretary will also make available the clubs wares.

28. C.A.M.S. DELEGATE

The C.A.M.S. Delegate is responsible for all dealings with the C.A.M.S. and its officials, and will report to the club on C.A.M.S. matters, that may effect the clubs membership.

29. THE REGISTRAR

The Registrar shall keep a complete list of member's names and their addresses and the date of admission of such member into the club. The Registrar shall also be responsible for any point scoring system.

30. NOTICE OF MEETINGS

Fourteen (14) days notice to members specifying the place, day, and hour of meeting, and in the case of special business, the general nature of such business, shall be given in writing. Accidental omissions to give notice to any member, shall not invalidate any resolution passed at such meeting.

The Secretary shall, on request in writing signed by six (6) members of this Club, call within fourteen (14) days of receipt of such notice, a special General Meeting.

The Committee shall have the power at any time to call a special General Meeting for the dispatch of any special business of which notice shall be given as set out above.

31. CLUB PROPERTY AND ASSETS

The Secretary shall keep an accurate record of all club property and its where about at any time. The Secretary shall also see that all such property or equipment is kept in good order and used expressly for Club use and not abused. Any equipment being on loan to members or clubs shall be properly signed for by the borrower, and The Secretary shall also see that such equipment is returned as soon as possible.

The Secretary shall report to the Annual Meeting or any general Meeting, the loss of, or any new additions to the equipment, as well as the complete list of such equipment, so that the Members are aware of the facilities for their use. Any member wishing to have the loan of any such equipment shall apply to the Secretary.

32. AUDITORS

An Auditor shall be elected at each Annual General Meeting, to audit the financial affairs of the club, and to present a report at the next Annual General Meeting.

33. DISSOLUTION

The Club shall be dissolved in the event of Membership being less than ten (10) persons, or upon the vote of a ninety percent (90%) majority of the Members present at a special meeting convened to consider such question. Upon dissolution, assets and funds on hand, may, after payment of all expenses and liabilities, be handed over to such other Club or similar association having objects similar to this stated in Clause 3 of this Constitution, or such registered charity as the majority of the Members present at a General Meeting may decide.

34. INCOME

The income and property of the Club shall, be applied solely toward the promotion of the objectives of the Club. No portion shall be paid or transferred directly or indirectly to the members of the Club.

35. THE MINI REGISTER

The Club shall be free to set up an independent body of the Club, known as “The Mini Register”, which must conform to the rules as laid out by the controlling Committee of same registrar.

This Constitution was presented to the members of this Club at a General Meeting on the eleventh day of December 2002 and was adopted.

SIGNED

President

Secretary

Declan Dwyer

Horst Krause