

Mini Club of S.A.

Standing Orders

Last Update.....07/09/2011

Standing Orders

These standing orders are to be used in conjunction with the constitution of the Mini Club of SA. Where there is a conflict the constitution shall apply. The standing orders of the club can be changed or updated by a majority vote of the committee. If there is a change it is to be proposed as a motion at a committee meeting and when passed, minuted as such and published in the next club magazine. If a member of the club who is not a committee member wishes to propose a change to the standing orders they are to approach member/s of the committee to have the motion moved at the committee meeting. Standing orders will not be changed at monthly general meetings.

Membership Inquiry

Any committee member who receives paper work for a new member or membership inquiry, shall be responsible that those details, are given to the Editor, should there be a magazine being produced prior to the next committee meeting, where the details are to be tabled for passing on to the relevant officers.

The Registrar will then retain the paper work for his/her records.

One (1) magazine is to be sent to all membership inquiries.

Expenses

All expenses excluding direct running costs of the club must be pre-approved by the committee.

Social Subsidies

In order to encourage active membership, a social subsidy should be provided for each social event organised and calendared by the club. An allowance of approximately \$5 per member or approximately \$150 per event (which ever is the lower amount) is to be used as a guide (more or less can be authorized by the committee under special circumstances). Each upcoming social event should be discussed at the committee meeting prior to the event, and an approximate dollar allowance made. This should then be communicated to the person organising the event. In the event that there is no committee meeting before the upcoming social event, verbal approval and dollar amount within the guide mentioned above can be given by any two committee members. No Social subsidy over \$150 can be given without a motion being passed by the committee (majority vote). Where possible the social subsidy should be used to supply goods and services to members as opposed to a cash reimbursement. A social subsidy of up to \$20 is to be

allowed for supper for each monthly general meeting, with members only having to pay for cold drinks they purchase from the fridge. Where an event organiser has, or is planning to make certain purchases for that social event with the subsidy in mind, all receipts must be kept and forwarded to the treasurer for the purposes of re-imbusement. It is strongly preferred that all purchases be made by the event organizer and then reimbursed by the treasurer (as opposed to the treasurer issuing a cheque without receipts prior to the event to pre-pay for any purchases).

Calender

The calendar that the club wants to run for the following year should be decided upon in or before the January of that year, and start on March the 1st (bearing in mind that the calendar from the previous year will go up to an include February). This allows the end of January and the beginning of February for the printing and collating of the calender, so it may be handed to members at the Feb M.G.M.

The club calendar is to be as published, or as changed in the club magazine. I.e. changes can be made however at least one month's written notice must be given to all members. The addition of an event without written notice must be an unofficial event, and not attract points towards any awards.

P.R.O. / Internet Officer

Objective. M.C.S.A. coming events to be placed in the Thursday edition of the Advertiser under Club Notes.

To maintain and regularly update the clubs web site, with coming events, photos, features, and other relevant content.

Treasurer.

All documentation relating to income and expenditure to be available at the monthly committee meeting. A Monthly cash flow report summarised by major income ad expenses categories is to be presented and explained if necessary, and entered into the minutes of that meeting.

Club points.

That all financial members of the club be eligible for points at club calendared events (It is necessary to for the competitor to enter under the club name to obtain points for the M.C.S.A. awards.)

The Registrar shall record all points.

Points shall be awarded as follows.

Attendance points

-Hay attendance	5 points
-Social attendance	3 points
-AGM attendance	3 points
-Magazine night attendance	3 points
-Mini meet attendance	3 points
-MGM attendance	2 points
-Motor Sport attendance	2 points

Competition points

-1 st in club	9 points
-2 nd in club	6 points
-3 rd in club	5 points
-4 th in club	4 points
-5 th in club	3 points
-6 th in club	2 points
-7 th in club and onwards	1 point

Officials points

Director of a competition event	5 points
Non competing official or steward at a Mini Club calendared event	3 points
Director of Hay Motorkhana	10 points
Director of Hay Heroes	5 points
Director of Hay Parade	3 points
Official at Hay Motorkhana	4 points
Official at Hay Heroes	4 points

Awards.

Club champion (with perpetual trophy)

Taken from Attendance points
Competition Points
Officials Points

Club man/woman

Highest placed person of the opposite sex to the club champion.

Rookie (with perpetual trophy)

Highest placed person (club Champion points in their first full year of membership (01/01 to 31/12).

Motorkhana Driver (with perpetual)

Most points scored in motorkhana competition.
Dirt and Tarmac Motorkhana
Khana Cross

Race Driver (with perpetual)

Most points scored in speed event competition.
All single crew member speed events incl. Auto Cross

Rally Driver (with perpetual)

Most points scored in Rally event (2 crew members) as driver.

Rally Navigator (with perpetual)

Most points scored in Rally event (2 Crew members) as navigator.

Best official (with perpetual)

Most points scored in the officials category.

Presidents Trophy (with perpetual)

Nominated by the president to the committee for confirmation
Awarded as per the Super Series Supp Regs.

Best New Comer to Motorsport (with Perpetual)

Taken from all competition points and awarded to the highest placed person in their first full year of membership.

Teams Award

Points collected from all members of a pre nominated team in the club champion category. This is then divided by the number of members in the team.

Most Seen Mini

Awarded to the members car (that has been nominated on assistant registrars official form) that has the most appearances at official club events.

1st and 2nd outright in the MCSA Super Series

Teams

Car club teams are for the purpose of an internal friendly competition between members. A team may consist of either three or four people.

Teams can be nominated to the registrar at any time however the points scoring is commenced on the 1st of January each year and concludes on the 31st of December. Points will not be backdated for members that were in the club but not in a team. Teams must be re-nominated every year (with any changes if necessary)

Once nominated a team cannot be changed.

Advertising.

Advertising in the Clubs magazine can be excepted from members, businesses and private people who are not members. All ads must be approved by at least two committee members, or referred to a committee meeting for approval.

Costs are as follows...

Private buy and sell	Free		
Advertisement*	1 Issue	half page	\$25
		full page	\$50
	11 Issues	half page	\$100
		full page	\$150
Glossy Cover	11 Issues	inside cover	\$200
		outside back cover	\$400

*Advertisements by members attract a 20% discount.